



Practice Quiz – SC Session 3 Answers

1. True or False: Once the booking is cancelled it cannot be reversed?
Answer: False, can change the status back to tentative, Confirmed or Quote
2. When duplicating the booking what is always the status of the new booking?
Answer: Tentative Status
3. True or False: Sub Events cannot be duplicated?
Answer: False, sub events can be duplicated just like events
4. True or False: Once a group master is assigned it cannot be unassigned from a booking?
Answer: False, there is an option to de-assign a group from the booking
5. What are the 3 items used to build the events or sub events?
Answer: Food & Beverage Items, Inventory Items and Special Charges Items
6. True or False: The price on the Food and Beverage item can be modified?
Answer: True, must have authorized function SC 5
7. What are the 4 Do Not Post (NP) options?
 - a) Normal Post
 - b) Cash
 - c) Interface
 - d) Package
8. Besides the Booking screen where else can the BEO be printed?
Answer: In the Event screen to print BEO by Event or in the home screen under Reports there is a BEO by Date